

## ATTACHMENT B

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### Permit Group Rules

1. All seasonal use permit groups must provide Swim Center staff with a list of new and canceled members on at least a monthly basis.
2. Participants are required to obtain an Activity Passport card and check-in upon arriving at the Swim Center.
3. Organization guests must sign-in upon arrival and are included in participant counts for calculating residency.
4. Participants and coaches may enter the Swim Center 15 minutes prior to their scheduled time and can only enter the water at their scheduled time.
5. Participants are not allowed to be in the pool unless their coach or instructor is present on the deck.
6. Only instructors/coaches listed on the organization's instructor/coaches sheet are allowed to instruct/coach the permit group.
7. Instructors/coaches must check-in upon entering the Swim Center and are not included in participant counts for determining residency when instructing/coaching.
8. The coach or instructor must provide constant supervision of participants. When scheduled time is completed, coaches/Instructors must remain on deck until all swimmers have exited the water.
9. Participants must exit the water when the class or swim practice is over. Participants cannot swim before or after their scheduled time.
10. Program participants, coaches, and instructors are required to follow all general rules for the Santa Monica Swim Center.
11. Participants may not use the diving boards unless their use is part of the permit.
12. Diving from the pool deck is only allowed in areas where the water is 9 feet deep or more.
13. All instructors and coaches must maintain current certifications in CPR and First Aid.
14. Participants are not allowed to practice hypoxic breathholding or partake in prolonged underwater swimming more than 25 yards.
15. Coaches and instructors must have all emergency contact information for all participants on-site while their program is taking place.
16. Coaches and instructors must help the guards with the pool equipment and lane lines before and after practices when necessary. All equipment must be returned to its proper place after each practice. This includes kick boards, pull buoys, starting blocks, etc.

17. Coaches, instructors, and swimmers are not allowed in the office, or to use the phone unless there is a medical emergency.
18. The Santa Monica Swim Center cannot be held responsible for valuables brought into the facility.
19. Photography/Filming at the Santa Monica Swim Center is not permitted without prior authorization and may require a permit.
20. Each program participant (or family for youth participants) is entitled to one parking permit per quarter.
21. The following rules apply to parking at the Santa Monica Swim Center:
  - a. Parking passes must be displayed face up on the dashboard of your vehicle so that they are easily read by Santa Monica College Parking Enforcement.
  - b. Swim participants with valid passes can park in any unrestricted legal parking space in either structure 3 or 4. Do not park in staff parking.
  - c. Use of your parking pass for any purpose other than visiting the Swim Center is prohibited and subject to revocation.
  - d. Cars that are illegally parked, or do not display a valid parking permit, or that are parked in restricted parking will be subject to parking citations.
22. Coaches and/or instructors should report any problems to the Site Supervisor on duty.

By signing below you acknowledge that you have read, understand, and agree to follow these rules and that you agree to require all your coaches/instructors and participants to follow these rules.

Print Name \_\_\_\_\_ Organization \_\_\_\_\_

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Signature

Date

*Revised April 2015*